



# RESIDENTIAL TENANCY APPLICATION FORM

## Property

The property was inspected on \_\_\_\_/\_\_\_\_/\_\_\_\_ and found to be reasonably clean  Yes  No

If No, I would like the landlord to consider the following should my application be approved.

Please also note any other matters you would like the Landlord to consider.

I/we wish to rent the property for a period of  3  6  12 months commencing \_\_\_\_/\_\_\_\_/\_\_\_\_.

I/we understand that:

- a) The availability of telephone/internet/digital television and the adequacy of such services at the property are my own responsibility and I will make my own enquiries in relation to the availability of services at the property.
- b) Should my application not be accepted R & R Property are not obligated to give a reason for the application not being approved.
- c) Rent is to be paid by direct deposit to the agents trust account or via Centrepay should my application be approved.
- d) I may be responsible for water usage should the property have town water supply or should the property be supplied by tank water it may be my own responsibility to refill the water tanks.
- e) If approved I am required to pay a holding deposit of 1 weeks rent by direct deposit to R & R Property Pty Ltd trust account within 24 hours of approval. If I do not proceed with the rental I will forfeit the holding deposit. The property will continue to be marketed until the deposit is paid.

Tenant printed name

Signature

Date

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Tenant printed name

Signature

Date

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Applicants 18 years of age and over must complete an application form.

**Incomplete applications will not be processed.**

Application can be return to our office or email [rentals@randrproperty.com.au](mailto:rentals@randrproperty.com.au).



# RESIDENTIAL TENANCY APPLICATION FORM

## TENANCY DETAILS

Proposed rental property address:			Postcode:
Rent/wk: \$	Bond amount: \$	Have you inspected the property? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Length of tenancy?	Years:	Months:	Tenancy to commence:
How many tenants will occupy the property?			
Adults:	Dependents:	Ages:	Pets: <input type="checkbox"/> Yes <input type="checkbox"/> No (If yes, attach a photo of each pet)
Pet type:	Breed/s:	Reg. no:	Outdoor only: <input type="checkbox"/> Yes <input type="checkbox"/> No
Pet type:	Breed/s:	Reg. no:	Outdoor only: <input type="checkbox"/> Yes <input type="checkbox"/> No
Vehicle 1 rego:	Model/year/colour:	Vehicle 2 rego:	Model/year/colour:

## 1.1 APPLICANT 1

Title:	First name:	Middle initial:
Last name:	Smoker: <input type="checkbox"/> Yes <input type="checkbox"/> No	
Name at birth:	Country of birth:	
Date of birth: / /	Age (years/months):	
Drivers license no:	State:	
Card no. (NSW only):		
Passport no:	Medicare no:	Ref:
Pension type (if applicable):	No.	
Home phone:	Mobile phone:	
Email:		
Marital status: <input type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> De Facto <input type="checkbox"/> Sep/Div <input type="checkbox"/> Friends <input type="checkbox"/> Relatives		
Maiden name (if applicable):		

## 2.1 APPLICANT 2

Title:	First name:	Middle initial:
Last name:	Smoker: <input type="checkbox"/> Yes <input type="checkbox"/> No	
Name at birth:	Country of birth:	
Date of birth: / /	Age (years/months):	
Drivers license no:	State:	
Card no. (NSW only):		
Passport no:	Medicare no:	Ref:
Pension type (if applicable):	No.	
Home phone:	Mobile phone:	
Email:		
Marital status: <input type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> De Facto <input type="checkbox"/> Sep/Div <input type="checkbox"/> Friends <input type="checkbox"/> Relatives		
Maiden name (if applicable):		



# RESIDENTIAL TENANCY APPLICATION FORM

## 1.2 RENTAL HISTORY – APPLICANT 1

### Current address:

Suburb:

Postcode:

How long at current address?

Years:

Months:

Reason for leaving:

Rent/wk: \$

Landlord/Agent name:

Phone:

Email:

Fax:

### Previous address:

Suburb:

Postcode:

Length at previous address?

Years:

Months:

Reason for leaving:

Rent/wk: \$

Landlord/Agent name:

Phone:

Email:

Fax:

Bond refunded:  Yes  No

If not, why?

## 2.2 RENTAL HISTORY – APPLICANT 2

### Current address:

Suburb:

Postcode:

How long at current address?

Years:

Months:

Reason for leaving:

Rent/wk: \$

Landlord/Agent name:

Phone:

Email:

Fax:

### Previous address:

Suburb:

Postcode:

Length at previous address?

Years:

Months:

Reason for leaving:

Rent/wk: \$

Landlord/Agent name:

Phone:

Email:

Fax:

Bond refunded:  Yes  No

If not, why?

## 1.3. EMERGENCY CONTACT DETAILS (not same as co-applicant)

Name:

Address:

Relationship:

Email:

Phone:

## 2.3. EMERGENCY CONTACT DETAILS (not same as co-applicant)

Name:

Address:

Relationship:

Email:

Phone:



# RESIDENTIAL TENANCY APPLICATION FORM

## 1.4 EMPLOYMENT DETAILS – APPLICANT 1

### Current occupation:

Company name:

Company address:

Company phone:

Contact name:

Length at current employment?      Years:      Months:

Net income: \$       Per/wk    Per/mo

Are you self-employed?  Yes  No      ABN:

Accountant name:      Phone:

### Previous occupation:

Company name:

Company address:

Length at employment?      Years:      Months:

Net income: \$       Per/wk    Per/mo

## 2.4 EMPLOYMENT DETAILS – APPLICANT 1

### Current occupation:

Company name:

Company address:

Company phone:

Contact name:

Length at current employment?      Years:      Months:

Net income: \$       Per/wk    Per/mo

Are you self-employed?  Yes  No      ABN:

Accountant name:      Phone:

### Previous occupation:

Company name:

Company address:

Length at employment?      Years:      Months:

Net income: \$       Per/wk    Per/mo

## 1.5 SOCIAL SECURITY BENEFITS OR CENTRELINK PAYMENT

Type:      CRN:

\$       Per/wk    Per/mo

## 2.5 SOCIAL SECURITY BENEFITS OR CENTRELINK PAYMENT

Type:      CRN:

\$       Per/wk    Per/mo



# RESIDENTIAL TENANCY APPLICATION FORM

1.6 REFEREES – APPLICANT 1 (NOT co-applicant)	
Reference name:	
Address:	
Relationship to applicant:	
Home phone:	Mobile:
Reference name:	
Address:	
Relationship to applicant:	
Home phone:	Mobile:

2.6 REFEREES – APPLICANT 2 (NOT co-applicant)	
Reference name:	
Address:	
Relationship to applicant:	
Home phone:	Mobile:
Reference name:	
Address:	
Relationship to applicant:	
Home phone:	Mobile:

**IDENTIFICATION POINTS** – Please ensure you provide a minimum of 100 points identification. At least ONE item from EACH section is required. Photocopy ALL and bring originals.

Section 1	Section 2	Section 3
<input type="checkbox"/> (40) Drivers license	<input type="checkbox"/> (30) Latest 3 Current pay slips OR	<input type="checkbox"/> (30) Previous tenancy reference <input type="checkbox"/> (10) Gas account
<input type="checkbox"/> (40) Passport (complete the following)	<input type="checkbox"/> (30) Current bank statement OR	<input type="checkbox"/> (20) Previous two rent receipts <input type="checkbox"/> (10) Pet rego papers
Name at birth:	<input type="checkbox"/> (30) Centrelink income statement	<input type="checkbox"/> (20) Home owner MUST supply a recent rates notice <input type="checkbox"/> (10) Birth certificate
Place of birth:		<input type="checkbox"/> (10) Motor vehicle registration <input type="checkbox"/> (10) Medicare card
Passport country:		<input type="checkbox"/> (10) Telephone account <input type="checkbox"/> (10) Electricity account

**TOTAL:**

PAYMENT DETAILS	
Property rental per week:	\$
Rent in advance (____ weeks):	\$
Rental bond (____ weeks rent) :	\$
<b>TOTAL DUE:</b>	<b>\$</b>

PAYMENT METHOD
<input type="checkbox"/> Cheque
<input type="checkbox"/> Bank Cheque
<input type="checkbox"/> EZIRENT
<input type="checkbox"/> Other:

## YourPorter

**YourPorter is a FREE service connecting utilities and other services.**

If the Agent approves this application, YourPorter will be contacting you by phone, SMS, or email for the purposes of assisting you to connect your utilities within 24 hours of receiving this application for next business day connection.

**Telephone: 1300 400 600**

**Fax: 1300 326 468**

**www.yourporter.com.au**

- |  |   |  |                                     |
|--|---|--|-------------------------------------|
| <input type="checkbox"/> Electricity   | <input type="checkbox"/> Life insurance   | <input type="checkbox"/> Pay TV          | <input type="checkbox"/> Home Loans |
| <input type="checkbox"/> Car insurance | <input type="checkbox"/> Telephone        | <input type="checkbox"/> Home & Contents |                                     |
| <input type="checkbox"/> Gas           | <input type="checkbox"/> Health insurance | <input type="checkbox"/> Internet        |                                     |

**DECLARATION AND ACCEPTANCE:** I/We consent to the disclosure of this application form (including any personal information contained in this form) to YourPorter Pty Ltd (ABN 36 252 576 050) for the purpose of allowing YourPorter and its service provider iSelect Ltd to contact me for the connection of services as offered by YourPorter.

I/We acknowledge that if I/We do not provide my/our personal information, YourPorter and iSelect will not be able to provide these services to me/us. YourPorter and iSelect will ensure that my/our personal information is collected, used, held and disclosed in accordance with the requirements of the Privacy Act 1988 (Cth).

I/We acknowledge that iSelect, the Agent, its employees and YourPorter may receive a benefit in relation to the connection of any of the services listed above. I/We consent to YourPorter and iSelect contacting me by phone or SMS in relation to the connection of the services listed above. I/We acknowledge that this consent permits YourPorter and iSelect to contact me even if the numbers listed on this application are listed on the Do Not Call Register. YourPorter and iSelect will otherwise collect, hold, use and disclose personal information in accordance with their respective privacy policies, which are available at [www.yourporter.com.au/general/privacy-policy](http://www.yourporter.com.au/general/privacy-policy) and [www.iselect.com.au/privacy-policy](http://www.iselect.com.au/privacy-policy). YourPorter is a free service, but I/We acknowledge that standard connection fees may apply for services connected (in addition to the ongoing service fees).

I/We acknowledge that neither YourPorter nor the Agent nor iSelect accept any responsibility for any delay in or failure to arrange or provide for any connection of a service or for any loss, damage, cost or expense in connection with such delay or failure. By signing this application I/We understand YourPorter is a value add product and that I/We are under no obligation to use YourPorter.

**Signature**

**Date**

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### Declaration of authority

I hereby offer to rent the property from the owner under a lease to be prepared by the Agent. Should this application be accepted by the landlord I agree to enter into a Residential Tenancy Agreement.

I acknowledge that this application is subject to the approval of the owner/landlord. I declare that all information contained in this application (including the reverse side) is true and correct and given of my own free will. I declare that I have inspected the premises and am not bankrupt.

I authorise the Agent to obtain personal information from:

- the owner or the Agent of my current or previous residence;
- my personal referees and employer/s;
- any record listing or database of defaults by tenants such as NTD, TICA or TRA for the purpose of checking my tenancy history.

I am aware that I may access my personal information by contacting:

- **NTD:** 1300 563 826
- **TRA:** (02) 9363 9244
- **TCA:** 1902 220 346

If I default under a rental agreement, I agree that the Agent may disclose details of any such default to a tenancy default database, and to agents/landlords of properties I may apply for in the future.

I am aware that the Agent will use and disclose my personal information in order to:

- communicate with the owner and select a tenant
- prepare lease/tenancy documents
- allow tradespeople or equivalent organisations to contact me
- lodge/claim/transfer to/from a Bond Authority
- refer to Tribunals/Courts & Statutory Authorities (where applicable)
- refer to collection agents/lawyers (where applicable)
- conduct an ID/background check with NTD for residential tenancies and/or a credit check for commercial tenancies with the National Tenancy Database (NTD)

I am aware that if information is not provided or I do not consent to the uses to which personal information is put, the Agent cannot provide me with the lease/tenancy of the premises.

**Applicant 1 printed name**

**Applicant 1 signature**

**Date**

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**Applicant 2 printed name**

**Applicant 2 signature**

**Date**

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